

VALLEYLIFE

*enhancing the  
quality of life of  
people with disabilities*



*Annual Report*



*for  
70 years*

*Fiscal Year 2017*

# Welcome Letter

Dear Friends of VALLEYLIFE,

This marks our 70th year of providing services to individuals with disabilities in the valley. VALLEYLIFE is dedicated to our mission to enhance the quality of lives of people with disabilities. Our goal is to provide safe, reliable, caring and nurturing environments for our Members. We enable our Members to live a life with choices, independence and dignity.

Without the generosity of our friends, donors and community partners, this would not be possible. Your generous donations and our hardworking and dedicated staff have accomplished a lot this year. We are very proud of these achievements and think you will be too.

- There are now six successful vegetable gardens planted at our group homes.
- The multipurpose room addition to our 29th avenue facility is complete.
- Phase One of our main campus Solar Project is complete, which is estimated to save VALLEYLIFE \$2,500 per month.
- Home and Community Based Services provided 3,166 additional hours this fiscal year over last, which is an increase of 13%.
- 391 Members were served by Vocational Services this fiscal year, which is nearly 30 more Members than last fiscal year.

As you read this report, VALLEYLIFE is mid-way through our 2018 fiscal year (July 1, 2017 – June 30, 2018) and we are expecting 2018 to bring continued issues with state funding. We need your help and support more than ever in our efforts to serve and advocate for our VALLEYLIFE Members and all of our community members with disabilities.

We hope you will find this report informative and inspiring. Also, we hope it will encourage you to continue your support of our Members and our mission to serve them. Thank you for choosing to support our programs and for helping ensure our Members are living full, happy and independent lives.

Thank you,



Peter C. Connolly  
Chair, Board of Directors



Cletus A. Thiebeau  
President/CEO

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*This report provides information regarding our 2017 fiscal year  
which occurred July 1, 2016 through June 30, 2017.*

## ***Stay connected – check us out on social media***

*Did you know that VALLEYLIFE is on  
Facebook, Twitter, YouTube, LinkedIn and Instagram?*

*Find us and like or  
follow us today!*



*We are  
VALLEYLIFEAZ  
on all sites!*

Do you have questions or suggestions? We welcome your feedback! Please submit comments, questions, or suggestions to Leslie Smith, Communications & Marketing Manager, at (602) 216-6378 or via email at [lsmith@valleylifeaz.org](mailto:lsmith@valleylifeaz.org).

# *About Us*

## *Our Mission*

To enhance the quality of life of people with disabilities.

---

## *Our Values*

### **Respect**

Provide a healthy environment and treat each other with respect and dignity.

### **Integrity**

Use integrity as the cornerstone of our business practices.

### **Honesty**

Build and maintain an honest relationship with each of our stakeholders.

### **Responsibility**

Recognize that good stewardship is essential to our future success and a responsibility to our Members and funding sources.

### **Innovation**

Acknowledge and respond to change as an opportunity to innovate and learn.

### **Impact**

Contribute positively to our community and environment.

### **Diversity**

Embrace diversity as an essential component in the way we do business.

---

## *Board of Directors*

Peter Connolly, Chair

Dr. Stephen Noll, Director

Clifford Mattice, Vice Chair

Katy White, Director

Steve McKamey, Secretary

James Wuensche, Director (joined 8/15/17)

Cindy Quenneville, Treasurer

Cletus Thiebeau, President/CEO

Heather Winters Bull, Director

Linda Miller, CFO

Daniel Kramer, Director

# Our Leadership and Financials

## Leadership Team

**Cletus Thiebeau**  
President & CEO

**Linda Miller**  
CFO

**Margaret Stephens-Reed**  
Director of Fund Development

**Jennifer Baier**  
Senior Program Manager  
Vocational Services

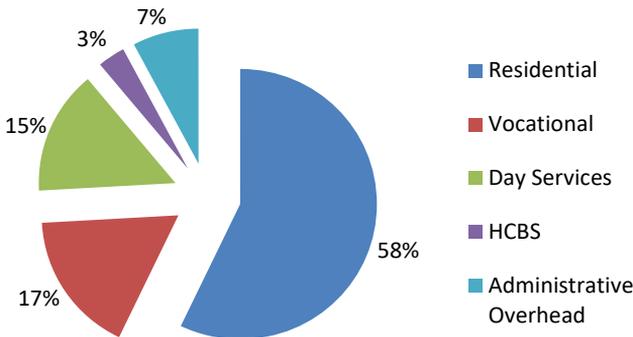
**Mary Brannoch**  
Senior Program Manager  
Day Services

**Jim Anderson**  
Senior Program Manager  
Residential Services

**Pam Schneider**  
Assistant Director of  
Quality Assurance  
Residential Services

## Financials

### Cost of Providing Services

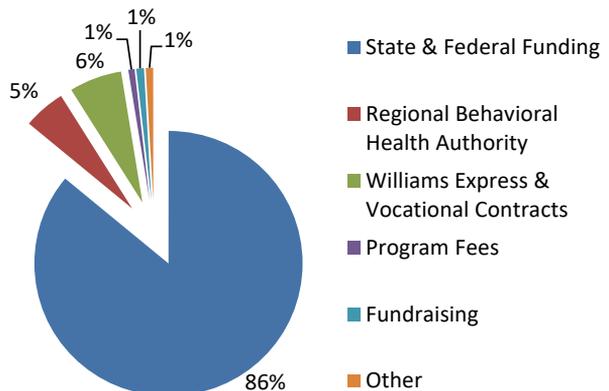


Total Expenses \$15,361,150.00

VALLEYLIFE's overhead costs are 7%, which means 93 cents of every dollar goes directly to the programs serving our Members. With an operating budget of over \$15 million, VALLEYLIFE continues to have lower overhead costs than most similar agencies in Arizona. You can count on VALLEYLIFE to ensure your donations are used in the best possible way to benefit our Members.

The majority of VALLEYLIFE's revenue (86%) comes from state and federal funding sources. The Regional Behavioral Health Authority accounts for 5% of our annual revenues. VALLEYLIFE's printing company, Williams Express Document and Print Services, along with other Vocational contracts account for another 6% of revenues. The final 3% of revenues come from fundraising, program fees and other sources.

### Revenue Sources



Total Revenue \$15,664,162.00

# *Our Programs and Services*

## *Residential Services*

VALLEYLIFE Group homes provide a safe and healthy home environment for our Members. These homes function like traditional family homes, with three to six adult residents who, along with staff, prepare and enjoy meals together, go on outings, attend events, host engagements and support each other. Our caring and dedicated staff assists residents with all activities of daily living, such as transporting them to medical appointments and other vital services, habilitation, community involvement, training and achieving personal goals.

VALLEYLIFE operates 26 licensed group homes located in communities throughout the Phoenix metropolitan area, which currently serve 108 Members. These homes offer varying levels of independence and skill levels from intensive, highly structured programs to programs promoting increasing independence.

To better serve our Members, this year additional training programs were developed and implemented throughout VALLEYLIFE. Gigi's Rule was implemented, which helps staff identify and act in emergency situations. Additional training sessions and workshops were also added to our programs for behavior plans, Americans with Disability Act (ADA) and health record documentation.

Our nutrition program is still going strong. A nutritionist works with Members and staff to develop healthy meals and remove processed foods. Six group homes now have successful, productive gardens that provide fresh produce for their home and sometimes enough to share with other homes. Besides providing fresh produce, the gardens have also proven to have a therapeutic effect on some of the Members.

## *Day Services*

VALLEYLIFE offers multiple Day Services locations with 11 adult day programs based on varying independence and skill levels. Members are assigned to program sites based on physical, sensory, cognitive impairment and intellectual challenges, mental illness and/or various types of chronic disease. The program will be chosen based on what best meets the needs and interests of the Member.

Day programs are designed to improve independent living, social and recreational skills. They encourage intellectual and social growth as well as increase opportunities for community involvement. The core areas of the program include independent living and continuing education, communication and socialization, recreation and leisure, and community integration.

Day Services currently has 145 Members. This year, Days Members volunteered at the Sun Valley Animal Shelter, Red Cross and the Desert Mission Food Bank. They competed in Special Olympics including bowling, track and field, cheerleading, basketball and bocce ball. Members also participated in many other activities including music, art, outings and events, speech and physical therapy, nutrition class, Glee Club and Dance Troupe. Many of these activities were moved to the new 29th Avenue Multipurpose Room at the start of the 2018 Fiscal Year.

# *Our Programs and Services*

## *Home and Community Based Services*

Home and Community Based Services (HCBS) provide valuable support to children and adults with disabilities in the convenience, safety and comfort of their own home. Services give much needed relief for the primary caregivers and are essential in ensuring that Members are able to remain in the home setting in lieu of being moved to a long-term care facility.

Employees delivering care receive extensive classroom instruction and hands-on training in a living situation, in addition to Member specific training prior to placement in the family home. The customized services are determined by the Member's needs and include habilitation, attendant care, respite care, companion care and housekeeping services.

This year HCBS had a total of 28,394 billable hours, which is up 3,166 hours from FY16. There are currently 27 Members in the HCBS program.

## *Vocational Services*

Vocational Services works to maximize independence and job opportunities for individuals with disabilities. This program supports those who are seeking employment. Services include job search and placement, job coaching and support, supervised employment, ongoing job readiness training, resume building, interviewing skills and benefits counseling.

VALLEYLIFE offers Members the support and training needed to gain employment in the community and the ongoing support to ensure continued successful employment. We are committed to assisting individuals with disabilities in our community by providing comprehensive, on-the-job support services to employees and employers. This creates a successful and productive employment relationship.

VALLEYLIFE operates a full service commercial printing company, Williams Express Document & Print Services. Williams Express offers a wide variety of services and offers free pick-up and delivery. As a subsidiary of VALLEYLIFE, all profits from the printing company are used to support VALLEYLIFE Members. VALLEYLIFE also offers production (shrink wrap, order fulfillment, sorting, kitting, labeling, packaging), janitorial, retail and restaurant services.

This year, Job Development and Placement served 228 Members. Of those served, 75 were placed into community employment at an average starting wage of \$11.06. It took an average of 74 days to place each Member. Group Supported Employment served 39 Members, 13 Members were served by Janitorial Services, 84 Members were served by the Production Center and 27 Members were served by Williams Express Document & Print Services. Van cleaning services were also implemented at the VALLEYLIFE main campus this year.

# *A Year in Review*



# A Year in Review



# *Our Donors, Thank You*

## *Businesses and Foundations*

*3A Automotive Service*  
*Accu Pro Accounting, PLLC*  
*Albertson's Foundation*  
*Alliance Refuse Trucks*  
*Alpha Omicron Arizona*  
*Alternative Hose Inc.*  
*American Express*  
*Andy Hull's Sunshine Foundation*  
*Arizona Commission on the Arts*  
*Arizona Lottery*  
*August Building Company*  
*Best Funeral Services*  
*BHHS Legacy Foundation*  
*Biltmore Properties*  
*Boeing Employee Community Fund*  
*Bull Employee Community Fund*  
*Cardinals Charities*  
*Challenger AeroSpace*  
*CKKO Foundation*  
*City of Glendale CDBG*  
*City of Peoria CDBG*  
*City of Phoenix CDBG*  
*Clipped Wings, National*  
*Clipped Wings, United Airlines*  
*Phoenix Chapter*  
*Debbie Gaby Charities*  
*Digital Business Systems*  
*Don Nierling Foundation*  
*East Valley Women*  
*Eide Bailly*  
*Fennemore Craig*  
*Frontier Shop Supplies, Inc.*  
*Fruth Group*  
*GJA Automotive Services*  
*Gompers Center Inc.*  
*Island Time Pool Service*  
*Jetstream Ground Services*  
*John F. Long Foundation*  
*Kemper & Ethel Marley Foundation*  
*Kieckheffer Foundation*  
*Kiwanis Club of Sunnyslope*  
*Kiwanis Club of North Phoenix*  
*Landscaping Contractors CRG, LLC*  
*Maricopa Recorder*  
*Matson Foundation*  
*Mesch, Clark & Rothschild P.C. Attorneys*  
*Meyerhoff & Associates*  
*Miles Hauter Foundation*  
*Mollie Lawson Foundation*  
*Moon Valley Nursery*  
*NCS*  
*New West Oil*  
*Norton Family Living Trust*  
*Opus Bank Foundation*  
*Preach Building Supply*  
*Prospect Airport Services*  
*ProStar Realty*  
*PRS Property Management*  
*Rancho Encanto Chateaux Condominiums*  
*Rush Truck Centers*  
*Southwest Environmental, Inc.*  
*Southwest Medical & Rehab*  
*Southwest Properties*  
*SSP America*  
*State Employee Charitable Campaign*  
*Streitmatter Foundation*  
*Stumpy's Pizza & Subs*  
*Sundt Foundation*  
*Sunshine Angels*  
*Teamster Retirees & Associates*  
*The David & Minnie Meyerson Foundation*  
*The GE Foundation*  
*Thunderbird Charities*  
*United Healthcare*  
*Virginia G. Piper Cancer Center at Honor Health*  
*Virginia G. Piper Charitable Trust*  
*Wal-Mart Foundation*  
*Wells Fargo Foundation*  
*Women of Scottsdale*  
*Zelenda Foundation*

# Our Donors, Thank You

## Individuals

\$100 or more

*Ms. Megan Abern\**  
*Ms. Jessica Amend*  
*Mr. and Mrs. Duane Anderson*  
*Mr. James Anderson*  
*Mrs. Joan Apple*  
*Mr. Ron Archer*  
*Mr. Norman A. Armstrong*  
*Mr. George Ball*  
*Mr. Bill Barber and Mr. Eric Perry*  
*Ms. Cynthia Bennett*  
*Ms. Trish Bere*  
*Mr. and Mrs. Keith Brannoch\**  
*Dr. and Mrs. Norward Brooks*  
*Mr. Catherine Brophy McGee*  
*Mr. Eben Bull and*  
*Mrs. Heather Winters-Bull*  
*Mr. Joseph Campaigne*  
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*Mr. Robert Manchee*  
*Ms. Maria Marsh*  
*Mr. Ronald Marten*  
*Mr. and Mrs. Phil Mastores*  
*Mr. and Mrs. Michael Matusz*  
*Ms. Susan McCusker*  
*Ms. Jeanne McGraw*  
*Mr. Steve McKamey and Ms. Syndi Reeder\**  
*Ms. Maureen McLaughlin*

# Our Donors, Thank You

## Individuals continued

\$100 or more

*Dr. and Mrs. John McMichan\**

*Ms. Estelle Meyer*

*Ms. Linda Miller°*

*Ms. Patsy Miller*

*Mr. and Mrs. Neal Morgan°*

*Mr. and Mrs. William T Moroney\**

*Mr. and Mrs. Charles J. Mullany*

*Mr. and Mrs. Tom Murphy*

*Mr. Kent Myers*

*Mr. and Mrs. John Neilson\**

*Mr. and Mrs. Les Nesmith, CPA*

*Mr. and Mrs. Thomas Nielsen*

*Dr. and Mrs. Stephen Noll\**

*Ms. Ann O'Hara*

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*Mr. Michael B O'Sullivan*

*Mr. and Mrs. Walter Penaranda*

*Mr. and Mrs. Ray Perlman*

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*Mrs. Cindy Quenneville\*°*

*Mr. Dennis Robertson*

*Ms. Marilee Robertson and*

*Mr. Robert A. Decker*

*Mr. Clifford Romme*

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*Cliff H Running, D.D.S.*

*Mrs. Erika Y Schafer\*°*

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*Dr. and Dr. Aaron Scott\**

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*Ms. Rowena Simberg\*°*

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*Mr. Paul Snyder*

*Dr. and Mrs. Paul Stanton*

*Ms. Claire Steigerwald*

*Mr. and Mrs. Norman Steinberg\**

*Ms. Frances O. Stephens*

*Mrs. Margaret Stephens-Reed and*

*Mr. Phillip Reed\*°*

*Mr. John Stevens*

*Mr. and Mrs. Cleon Streitmatter*

*Mr. and Mrs. Tom Strong\**

*Mr. Timothy Sullivan*

*Mr. and Mrs. Mike Sylvester*

*Mr. and Ms. Carolina G Tarango*

*Ms. Sandra Tarr*

*Mr. and Mrs. Richard Teeters*

*Mr. John Tharp\**

*Mr. and Mrs. Cletus A Thiebeau\*°*

*Mr. Arden Thielen\**

*Mr. James Thomas\**

*Mr. and Mrs. Cecil Thompson*

*Ms. Joan Thorn*

*Mr. Matthew Todd*

*Mr. and Ms. Daniel Torzala*

*Ms. Karie Warrington\**

*Mr. Donald Watkins*

*Mr. and Mrs. Jerry Weinsheink\**

*Mr. Stephen E West*

*Mr. Jamie Williams*

*Ms. Michelle Wright*

*Ms. Susan Wright*

*Mr. and Mrs. Richard Yavitt*

*Mr. and Mrs. Percy Young*

*Mr. and Mrs. Robert Zoladz*

\*Bernice Kussell Society Member °Legacy Circle Member

While every effort has been made to ensure the accuracy of our database, occasionally a name may be misspelled in our system, or regrettably, a donor may have been overlooked. Each and every donation to VALLEYLIFE is so important. If your name should be included in this list and is not, we sincerely apologize for the omission. Corrections to entries can be submitted to Margaret Stephens-Reed, Director of Fund Development, via email to [mreed@valleylifeaz.org](mailto:mreed@valleylifeaz.org), or by phone at (602) 331-2414.

# *VALLEYLIFE Foundation*

## *About VALLEYLIFE Foundation*

VALLEYLIFE Foundation is the sole recipient of funds generated by VALLEYLIFE events and undesignated donations. Funding from VALLEYLIFE Foundation is used to provide unfunded needs for VALLEYLIFE Members. While these unfunded needs may not be essential for life, they are essential for ensuring the enhanced quality of life our VALLEYLIFE Members deserve.

The VALLEYLIFE Foundation Board works closely with the specific VALLEYLIFE programs to understand the unique and individual needs of the Members. These needs are funded on an annual basis. Foundation Board Members participate directly in the process to ensure they have a thorough understanding of Member needs and to develop clear goals and policies to meet those needs.

The VALLEYLIFE Foundation's purpose is to ensure there are funds available for the long term needs of VALLEYLIFE Members. Members are primarily funded by the Division of Developmental Disabilities (DDD), but these funds have very specific parameters. Some costs to VALLEYLIFE do not fall into these parameters, but are necessary for the care and well-being of our Members.

## *Unfunded Needs*

Unfunded needs vary throughout VALLEYLIFE depending on the programs and locations. Below are examples of the types of Member needs that are met by VALLEYLIFE Foundation funds.

The Vocational Program uses VALLEYLIFE Foundation funds to support Members in their job search and continued successful employment. Some items that are not covered but are essential for successful job hunting and performance are hygiene supplies, clothing for interviews, and bus passes.

VALLEYLIFE Foundation funds are used by the Days Program to offer classes that may not otherwise be available to our Members. One of the classes funded by the VALLEYLIFE Foundation is Music. VALLEYLIFE's music class is held twice a month and is fun and educational for all skill levels. Members are given the opportunity to try a variety of instruments and learn about types of music.

The Residential Program uses funds from the VALLEYLIFE Foundation for daily living supplies that are not covered by general funding. These supplies are much needed to ensure the comfort and safety of our Members in their homes. Some of these supplies include:

- PRN (pro re nata or "as needed") supplies such as Advil, Ibuprofen, antibiotic cream, blood pressure cuffs and thermometers
- Bed bug resistant mattress, box spring and pillow covers
- Shower chairs
- Pots and pans
- Furniture

# How You Can Help

## Give Your Time

Volunteers are a big part of VALLEYLIFE. Volunteer projects include beautification projects, reading, baking cookies, helping at special events, and working on special office projects. Sharing your time, talents, and resources enables us to further our goals and our Members and staff really love visitors!

If you are interested in corporate volunteer projects, we are happy to have your group out to help us! We are able to accommodate small to medium sized groups in a variety of locations.

To inquire about volunteering please call Ann Polunsky, Grant Writer, at (602) 216-6385, or via email at [apolunsky@valleylifeaz.org](mailto:apolunsky@valleylifeaz.org).

## Make a Donation

### *Monetary Donations to VALLEYLIFE Foundation*

The VALLEYLIFE Foundation is a 501(c)(3) nonprofit corporation that was formed in 1992 to “solely expand, improve and maintain VALLEYLIFE.” The Foundation was started with modest donations from individuals with the purpose of providing long-term financial stability for VALLEYLIFE.

### *Monetary Donations to VALLEYLIFE*

You can also donate to a specific program or function of VALLEYLIFE. If you would like your donation used for a specific purpose, you can donate directly to VALLEYLIFE and be sure to designate where you would like your donation to be applied.

VALLEYLIFE is a 501(c)(3) nonprofit organization that qualifies for the *Arizona Charitable Tax Credit* as a charitable organization supporting those in need. Donations can be made for up to \$400 for an individual, or up to \$800 for a couple filing a joint return. If you would like your donation to qualify for the Credit for Donations Made to a Qualifying Charity tax credit, please be sure to note “Charitable Tax Credit” on your payment. Your tax credit donation can provide you with a dollar-for-dollar credit toward your Arizona state tax bill!

### *Tribute, Memorial & Legacy Gifts*

Send a *tribute gift* for a special birthday,

holiday or congratulation. Make a gift of \$10 or more to VALLEYLIFE Foundation or VALLEYLIFE in the honor of someone special and VALLEYLIFE will send a beautiful personalized card to the recipient on your behalf.

A *memorial gift* to VALLEYLIFE Foundation or VALLEYLIFE allows you to express your sympathy and condolences in a unique way. Your gift will ensure that a member of our community will receive the support and care needed. With your donation of \$10 or more, we'll mail the recipient a personalized greeting card, acknowledging your thoughtful gift in memory of their loved one.

You may also elect to create a legacy by making a bequest to VALLEYLIFE Foundation or VALLEYLIFE in your will. *Legacy gifts* may include a bequest, charitable lead trust, charitable gift annuity, life insurance policy, retirement plan assets or a gift of property with a retained life estate.

### *How to Make Your Donation*

VALLEYLIFE Foundation and VALLEYLIFE accept cash, checks, all major credit cards, and stock and bond gifts. *Monetary donations* can be made in person, over the phone at (602) 371-0806, or on our website at [www.valleylifeaz.org](http://www.valleylifeaz.org). To make a *tribute, memorial, or legacy gift, or to alert us of future planned gifts*, please contact Margaret Stephens-Reed, Director of Fund Development, at (602) 331-2414 or via email at [mreed@valleylifeaz.org](mailto:mreed@valleylifeaz.org).

# Support VALLEYLIFE

## Join the Bernice Kussell Society

In recognition of the importance of collaboration, as well as your commitment to supporting our Members and the work we do, we founded the Bernice Kussell Society. The Bernice Kussell Society is part of the VALLEYLIFE Foundation, which supports VALLEYLIFE by funding Member needs that are not covered by traditional funding sources.

Annual membership contributions provide undesignated funds to meet unexpected Member needs which are not covered by the Agency's budget or by a specific fund. Membership includes invitations to special donor events where Society members have the opportunity to meet with keynote speakers, celebrities and researchers in the field of physical, developmental and mental disabilities.

Join the Bernice Kussell Society today and become a part of this special group of individuals who recognize the urgent need to provide the resources necessary to support community members with disabilities.

You can make an outright gift of \$1,000 or more, or sign a pledge commitment to make a gift of \$1,000 or more within the fiscal year (July 1 – June 30). Gifts can be made by cash, credit card, corporate matching gifts, and/or securities. Payment plans can also be arranged.

Membership gifts, which are exclusive of other gifts made in support of special events or capital campaigns, are active for one year and are renewable annually.

In addition, a contributor and spouse whose combined annual gift equals \$1,000 or more will be eligible for a joint membership. An individual, living or deceased, may be recognized as a Society member through a qualifying gift made in his or her honor. Corporate contributions qualify for membership.

Join today! Contact Margaret Stephens-Reed at (602) 331-2414 or [mreed@valleylifeaz.org](mailto:mreed@valleylifeaz.org)

## Show Your Support

### *Tell a friend about VALLEYLIFE!*

Tell a friend about us. Bring them by to take a tour of our campus, or show them our website and social media pages.

### *Register your Fry's VIP Card*

You can support VALLEYLIFE while you shop at Fry's! To get started, visit our website at [www.valleylifeaz.org/howtohelp](http://www.valleylifeaz.org/howtohelp) and click the Fry's link. It is that easy!

### *Shop at Amazon and Support VALLEYLIFE*

When you shop at AmazonSmile, Amazon donates 0.5% of the purchase price to VALLEYLIFE.

Bookmark the link below and support VALLEYLIFE every time you shop at Amazon!  
<https://smile.amazon.com/>

### *Attend an Event*

VALLEYLIFE's 27th Annual Golf Tournament  
Friday, March 2, 2018

VALLEYLIFE's Dinner in the Desert  
Date TBD\*

VALLEYLIFE's "A Legacy of Love" Gala  
Saturday, October 6, 2018

*\*Dates will be posted on the events page of our website as soon as they are available.  
[www.valleylifeaz.org/events](http://www.valleylifeaz.org/events)*



Changing Lives. Creating Community.

An Arizona 501(c)(3) nonprofit corporation  
1142 West Hatcher Road, Phoenix, Arizona 85021  
Phone: (602) 371-0806 | Fax: (602) 944-8749 | Email: [info@valleylifeaz.org](mailto:info@valleylifeaz.org)  
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