VALLEY LIFE

enhancing the quality of life of people with disabilities

Annual Report

for 71 years

Fiscal Year 2018
Welcome Letter

Dear Friends of VALLEYLIFE,

This marks our 71st year of providing services to individuals with disabilities in the valley. VALLEYLIFE is dedicated to our mission to enhance the quality of lives of people with disabilities. Our goal is to provide safe, reliable, caring and nurturing environments for our Members. We enable our Members to live a life with choices, independence and dignity.

Without the generosity of our friends, donors and community partners, this would not be possible. Your generous donations and our hardworking and dedicated staff have accomplished a lot this year. We are very proud of these achievements and think you will be too.

• Vocational Services placed 113 Members in community employment, which is 50% more than last fiscal year.
• Residential Services opened the 52nd Avenue group home, which is the 27th licensed group home for VALLEYLIFE
• Day Services received two new vans, which were awarded to VALLEYLIFE through grants.
• Home and Community Based Services provided 2,516 additional hours this year over last, which is an increase of almost 9% over last year.
• Pam Schneider, Asssistant Director of Quality Assurance, was chosen for the Hospice of the Valley Dementia Research Fellowship.

As you read this report, VALLEYLIFE is well into our 2019 fiscal year (July 1, 2018 – June 30, 2019) and we are expecting 2019 to be another great year. We hope you will find this report informative and inspiring. Also, we hope it will encourage you to continue your support of our Members and our mission to serve them.

Thank you for choosing to support our programs and for helping ensure our Members are living full, happy and independent lives.

Thank you,

Steve McKamey
Chair, Board of Directors

Cletus A. Thiebeau
President/CEO
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*This report provides information regarding our 2018 fiscal year which occurred July 1, 2017 through June 30, 2018.*

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**Stay connected – check us out on social media**

Did you know that VALLEYLIFE is on Facebook, Twitter, YouTube, LinkedIn and Instagram?

Find us and like or follow us today! We are VALLEYLIFEAZ on all sites!

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Do you have questions or suggestions? We welcome your feedback! Please submit comments, questions, or suggestions to Leslie Smith, Communications & Marketing Manager, at (602) 216-6378 or via email at lsmith@valleylifeaz.org.
Our Mission

To enhance the quality of life of people with disabilities.

Our Values

Respect
Provide a healthy environment and treat each other with respect and dignity.

Integrity
Use integrity as the cornerstone of our business practices.

Honesty
Build and maintain an honest relationship with each of our stakeholders.

Responsibility
Recognize that good stewardship is essential to our future success and a responsibility to our Members and funding sources.

Innovation
Acknowledge and respond to change as an opportunity to innovate and learn.

Impact
Contribute positively to our community and environment.

Diversity
Embrace diversity as an essential component in the way we do business.

Board of Directors

Steve McKamey, Chair
Heather Winters Bull, Vice Chair
Dr. Stephen Noll, Secretary
Peter Connolly, Treasurer
Clifford Mattice, Director
Daniel Kramer, Director
Katy White, Director
James Wuensche, Director (joined 8/15/17)
Cindy Quenneville, Director (resigned 11/29/17)
Cletus Thiebeau, President/CEO
Linda Miller, CFO
Our Leadership and Financials

Leadership Team

Cletus Thiebeau
President & CEO

Linda Miller
CFO

Margaret Stephens-Reed
Director of Donor Relations

Jennifer Baier
Senior Program Manager
Vocational Services

Mary Brannoch
Senior Program Manager
Day Services

Jim Anderson
Senior Program Manager
Residential Services

Pam Schneider
Assistant Director of
Quality Assurance
Residential Services

Financials

The majority of VALLEYLIFE’s revenue (85%) comes from state and federal funding sources. The Regional Behavioral Health Authority accounts for 7% of our annual revenues. VALLEYLIFE’s printing company, Williams Express Document and Print Services, along with other Vocational contracts account for another 6% of revenues. The final 2% of revenues come from fundraising, program fees and other sources.

Administration and Fundraising, which provide vital support to each program area, account for only 8% of VALLEYLIFE’s expenses. This means 92 cents of every dollar goes directly to the programs serving VALLEYLIFE Members.

With an operating budget of almost $16 million, VALLEYLIFE continues to have lower overhead costs than most similar agencies in Arizona. You can count on VALLEYLIFE to maximize the Member benefits of each and every donation.

Total Revenue $16,647,109

State & Federal Funding 85%
Regional Behavioral Health Authority 6%
Williams Express & Vocational Contracts 6%
Fundraising & Other Sources 1%
Program Fees 1%
Our Programs and Services

Residential Services

VALLEYLIFE Group homes provide a safe and healthy home environment for our Members. These homes function like traditional family homes, with three to six adult residents who, along with staff, prepare and enjoy meals together, go on outings, attend events, host engagements and support each other. Our caring and dedicated staff assists residents with all activities of daily living, such as transporting them to medical appointments and other vital services, habilitation, community involvement, training and achieving personal goals. VALLEYLIFE operates 27 licensed group homes located in communities throughout the Phoenix metropolitan area, which currently serve 105 Members. These homes offer varying levels of independence and skill levels from intensive, highly structured programs to programs promoting increased independence.

Pam Schneider, Assistant Director or Quality Assurance, was selected to participate in the Hospice of the Valley Dementia Fellowship Program. The money awarded from the fellowship is being used to develop dementia training for the direct care staff and a dementia resource library that will be available to all VALLEYLIFE staff. These resources and training will help VALLEYLIFE staff better care for our aging Members afflicted with the disease.

Members have moved into the 52
\textsuperscript{nd} Avenue group home, which brings VALLEYLIFE to 27 licensed group homes. The home is completely wheelchair accessible and accommodates five Members. Currently there are 105 Members living in VALLEYLIFE group homes.

Day Services

VALLEYLIFE offers multiple Day Services locations with 11 adult day programs based on varying independence and skill levels. Members are assigned to program sites based on physical, sensory, cognitive impairment and intellectual challenges, mental illness and/or various types of chronic disease. The program will be chosen based on what best meets the needs and interests of the Member.

Day programs are designed to improve independent living, social and recreational skills. They encourage intellectual and social growth as well as increase opportunities for community involvement. The core areas of the program include independent living and continuing education, communication and socialization, recreation and leisure, and community integration.

In the 2017–2018 fiscal year, Members from Day Services volunteered at the Sun Valley Animal Shelter, Red Cross and the Desert Mission Food Bank. Members are also looking forward to volunteering at the Salvation Army, which should be starting soon.

A Zumba class was recently added to the list of available activities for VALLEYLIFE Members, which already included Dance Troupe, Glee Club, nutrition, outings and events, physical therapy, music, art, and Special Olympics. The bocce ball court at our 29th Avenue facility is complete and should get plenty of use by our Special Olympics athletes. Besides bocce ball, Members also compete in bowling, track and field, cheer, and basketball.
Our Programs and Services

**Home and Community Based Services**

Home and Community Based Services (HCBS) provide valuable support to children and adults with disabilities in the convenience, safety and comfort of their own home. Services give much needed relief for the primary caregivers and are essential in ensuring that Members are able to remain in the home setting in lieu of being moved to a long-term care facility.

Employees delivering care receive extensive classroom instruction and hands-on training in a living situation, in addition to Member specific training prior to placement in the family home. The customized services are determined by the Member’s needs and include habilitation, attendant care, respite care, companion care and housekeeping services.

This year HCBS had a total of 30,910 billable hours, which is up 2,516 hours (almost 9%) from FY17. There are currently 27 Members in the HCBS program.

**Vocational Services**

Vocational Services works to maximize independence and job opportunities for individuals with disabilities. This program supports those who are seeking employment. Services include job search and placement, job coaching and support, supervised employment, ongoing job readiness training, resume building, interviewing skills and benefits counseling.

VALLEYLIFE offers Members the support and training needed to gain employment in the community and the ongoing support to ensure continued successful employment. We are committed to assisting individuals with disabilities in our community by providing comprehensive, on-the-job support services to employees and employers. This creates a successful and productive employment relationship.

VALLEYLIFE operates a full service commercial printing company, Williams Express Document & Print Services. Williams Express offers a wide variety of services and offers free pick-up and delivery. As a subsidiary of VALLEYLIFE, all profits from the printing company are used to support VALLEYLIFE Members. VALLEYLIFE also offers production (shrink wrap, order fulfillment, sorting, kitting, labeling, packaging), janitorial, retail and restaurant services.

This year Job Development and Placement served 236 Members. Of those served, an astonishing 113 were placed into community employment, which is 50% higher than last year’s 75 placements, at an average starting wage of $10.94. It took an average of 68 days to place each Member. Group Supported Employment served 40 Members, 13 Members were served by Janitorial Services, 82 Members were served by the Production Center and 31 Members were served by Williams Express Document & Print Services.

This year VALLEYLIFE continued their partnership with Quality Connections where Members deliver office supplies in the Phoenix metro area. A new partnership was established with AZ School Meals where Members provide dish washing services to local schools. VALLEYLIFE was also awarded a contract through Mercy Care to provide supported employment services to SMI ALTCS (long-term care) Members.
A Year in Review
Our Donors, Thank You

Businesses and Foundations

Addison Taylor Fine Jewelry
Albertsons Companies Foundation
Alliance Bank of Arizona
Alliance Refuse Trucks
Alpha Omicron Arizona
American Express
ATOS ECSF
August Building Company
Biltmore Properties
Boeing Employee Community Fund
Cardinals Charities
Cash Sullivan & Cross
Central Phoenix Women
CKKO Foundation
Clipped Wings, Phoenix Chapter
Consolidated Electrical Distributors
David & Minnie Meyerson Foundation
Debby Gaby Charities
Delta Dental Foundation
Digital Business Systems
East Valley Women
Eide Bailly
Kemper & Ethel Marley Foundation
Forefront Development
Fruth Group
Glendale CDBG
Gompers Habilitation Center, Inc.
Jetstream Ground Services, Inc.
John F. Long Foundation
Knights of Columbus Council # 7114
Knights of Columbus Council # 12856
Leavitt Group Benefit Services of AZ
Leveler Foundation
Lightform Lighting
Marion Rhoades Photography, LLC
Mary Contreras Insurance
Matson Foundation
Mercedes Benz of Gilbert
Miles C. Hauter Foundation
National Bank of Arizona
National Coatings & Supplies, Inc.
North Phoenix Kiwanis
OneAZ Credit Union
Opus Bank Foundation
Phoenix Sky Chefs
Prospect Airport Services
Pro–Star Realty
Rush Truck Center
SSP America
Sams Club #6608
Southwest Airlines
Streitmatter Fund
Stumpy’s Pizza & Subs
Sundt Foundation
Superstition Springs Lexus
Taxanista, LLC
Teamster Retirees & Associates *
The Families Advocate
Titos Handmade Vodka
Virginia G. Piper Cancer Center at Honor Health
Wal–Mart Neighborhood Market #2632
Wal–Mart Neighborhood Market #4275
Wells Fargo Foundation
Women in Business
YWCA of Metropolitan Phoenix
Women of Scottsdale
Zelenda Foundation
Our Donors, Thank You

Individuals
$100 or more

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<th>Mr. Ibrahim A. Aksoy</th>
<th>Mrs. Dolores Greene</th>
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<td>Ms. Donna Apple</td>
<td>Mrs. Joseph Gregg</td>
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<td>Mr. Ron Archer</td>
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<td>Mr. Caleb Hunsaker &amp;</td>
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<td>Mr. &amp; Mrs. Keith Brannoch *</td>
<td>Mrs. Jessica Wert Hunsaker</td>
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<td>Mr. Clayton Breckon</td>
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<td>Dr. &amp; Mrs. Norward Brooks</td>
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<td>Mr. Peter Connolly &amp;</td>
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<td>Dr. Suzanne Connolly **</td>
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<td>Mr. Steve McKamey *</td>
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<td>Ms. B. Charlene Fisher *</td>
<td>Dr. &amp; Mrs. John McMichan *</td>
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<td>Mr. &amp; Mrs. James Ford *</td>
<td>Ms. Linda Miller *</td>
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<td>Mrs. Debbie Gaby *</td>
<td>Ms. Patsy Miller</td>
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<td>Mr. &amp; Mrs. Ron Gawlitta</td>
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<td>Ms. Nancy Glossa</td>
<td>Mr. &amp; Mrs. William T. Moroney *</td>
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<td>Ms. January Gomez</td>
<td>Mr. &amp; Mrs. Charles J. Mullany</td>
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Our Donors, Thank You

Individuals continued
$100 or more

Mr. & Mrs. John Neilson *
Mr. Les Nesmith, CPA
Ms. Jayne Newmark
Dr. & Mrs. Stephen Noll *
Ms. Ann O’Hara
Mr. & Mrs. Arthur Oldham *
Mr. Jones Osborn
Mr. Michael B. O’Sullivan *
Mr. & Mrs. Walter Penaranda
Mr. Nicholas Pepenelli
Mr. & Mrs. Mel Polunsky *
Ms. Marquita Porter
Mr. John W Prenzno
Mrs. Carol Promberger *
Mrs. Cindy Quenneville **
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Mr. & Mrs. Donald A Robbins
Ms. Marilee Robertson &
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Mr. Frederick A. Schertenlieb
Mr. James Schnur
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Mr. Bruce R. Scott
Drs. Cie & Aaron Scott *
Mr. Steven Serlin
Ms. Stephanie Shink
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Mrs. Rowena Simberg **
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Mrs. Gayle Smilack
Ms. Linda Smith
Ms. Sandra Stanley
Ms. Claire Steigerwald
Mr. & Mrs. Norman Steinberg **
Mrs. Frances Stephens
Mrs. Margaret S. Stephens-Reed &
Mr. Phillip Reed **
Mr. & Mrs. Cleon Streitmatter
Mr. & Mrs. Tom Strong *
Ms. Jenny Sullivan
Mr. & Mrs. Mike Sylvester
Ms. Sandra Tarr
Ms. Nickolette Tavolarides
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Mr. Arden Thielen *
Mr. & Mrs. Cecil Thompson
Mr. Matthew Todd
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Mr. Jamie M. Williams
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Mr. & Mrs. Brian Winsti *
Ms. Heather Winters Bull
Mr. Daniel N. Wochos
Ms. Michelle Wright
Ms. Susan Wright
Mr. & Mrs. James Wuensche
Mr. & Mrs. Percy Young
Mr. Steve Young
Mrs. Carrie Zoladz

*Bernice Kussell Society Member  **Legacy Circle Member

While every effort has been made to ensure the accuracy of our database, occasionally a name may be misspelled in our system, or regrettably, a donor may have been overlooked. Each and every donation to VALLEYLIFE is so important. If your name should be included in this list and is not, we sincerely apologize for the omission. Corrections to entries can be submitted to Margaret Stephens-Reed, Director of Fund Development, via email to mreed@valleylifeaz.org, or by phone at (602) 331-2414.
VALLEYLIFE Foundation

About VALLEYLIFE Foundation

VALLEYLIFE Foundation is the sole recipient of funds generated by VALLEYLIFE events and undesignated donations. Funding from VALLEYLIFE Foundation is used to provide unfunded needs for VALLEYLIFE Members. While these unfunded needs may not be essential for life, they are essential for ensuring the enhanced quality of life our VALLEYLIFE Members deserve.

The VALLEYLIFE Foundation Board works closely with the specific VALLEYLIFE programs to understand the unique and individual needs of the Members. These needs are funded on an annual basis. Foundation Board Members participate directly in the process to ensure they have a thorough understanding of Member needs and to develop clear goals and policies to meet those needs.

The VALLEYLIFE Foundation's purpose is to ensure there are funds available for the long term needs of VALLEYLIFE Members. Members are primarily funded by the Division of Developmental Disabilities (DDD), but these funds have very specific parameters. Some costs to VALLEYLIFE do not fall into these parameters, but are necessary for the care and well-being of our Members.

Unfunded Needs

Unfunded needs vary throughout VALLEYLIFE depending on the programs and locations. Below are examples of Member needs that are not covered through our primary funding sources, but were met by funds supplied by the VALLEYLIFE Foundation.

The Vocational Program used VALLEYLIFE Foundation funds to support Members in their job search and continued successful employment. Some items that are not covered but are essential for successful job hunting and performance are hygiene supplies, clothing for interviews, and bus passes.

VALLEYLIFE Foundation funds are used by the Days Program to offer classes that may not otherwise be available to our Members. During the 2018 fiscal year, music class was funded by VALLEYLIFE Foundation. Music class was held twice a month and was fun and educational for Members of all skill levels. In class, Members were given the opportunity to try a variety of instruments and learn about the different types of music.

The Residential Program utilized funds from the VALLEYLIFE Foundation for daily living supplies. Some of these items may be covered, but need to be replaced more often than the funding sources allow to ensure the comfort and safety of our Members in their homes. Some of these supplies include:

- Pots and pans for all group homes
- Hoyer slings
- Food Processors
- Furniture
- Mattress covers
How You Can Help

Give Your Time

Volunteers are a big part of VALLEYLIFE. Volunteer projects include beautification projects, reading, baking cookies, helping at special events, and working on special office projects. Sharing your time, talents, and resources enables us to further our goals and our Members and staff really love visitors!

If you are interested in corporate volunteer projects, we are happy to have your group out to help us! We are able to accommodate small to medium sized groups in a variety of locations.

To inquire about volunteering please call Ann Polunsky, Grant Writer, at (602) 216-6385, or via email at apolunsky@valleylifeaz.org.

Make a Donation

Monetary Donations to VALLEYLIFE Foundation

The VALLEYLIFE Foundation is a 501(c)(3) nonprofit corporation that was formed in 1992 to “solely expand, improve and maintain VALLEYLIFE.” The Foundation was started with modest donations from individuals with the purpose of providing long-term financial stability for VALLEYLIFE.

Monetary Donations to VALLEYLIFE

You can also donate to a specific program or function of VALLEYLIFE. If you would like your donation used for a specific purpose, you can donate directly to VALLEYLIFE. Be sure to designate where you would like your donation to be applied.

VALLEYLIFE is a 501(c)(3) nonprofit organization that qualifies for the Arizona Charitable Tax Credit as a charitable organization supporting those in need. Donations can be made for up to $400 for an individual, or up to $800 for a couple filing a joint return. If you would like your donation to qualify for the Credit for Donations Made to a Qualifying Charity tax credit, please be sure to note “Charitable Tax Credit” on your payment. Your tax credit donation can provide you with a dollar-for-dollar credit toward your Arizona state tax bill!

Tribute, Memorial & Legacy Gifts

Send a tribute gift for a special birthday, holiday or congratulation. Make a gift of $10 or more to VALLEYLIFE Foundation or VALLEYLIFE in the honor of someone special and VALLEYLIFE will send a beautiful personalized card to the recipient on your behalf.

A memorial gift to VALLEYLIFE Foundation or VALLEYLIFE allows you to express your sympathy and condolences in a unique way. Your gift will ensure that a member of our community will receive the support and care needed. With your donation of $10 or more, we’ll mail the recipient a personalized greeting card, acknowledging your thoughtful gift in memory of their loved one.

You may also elect to create a legacy by making a bequest to VALLEYLIFE Foundation or VALLEYLIFE in your will. Legacy gifts may include a bequest, charitable lead trust, charitable gift annuity, life insurance policy, retirement plan assets or a gift of property with a retained life estate.

How to Make Your Donation

VALLEYLIFE Foundation and VALLEYLIFE accept cash, checks, all major credit cards, and stock and bond gifts. Monetary donations can be made in person, over the phone at (602) 371-0806, or on our website at www.valleylifeaz.org. To make a tribute, memorial, or legacy gift, or to alert us of future planned gifts, please contact Margaret Stephens-Reed, Director of Fund Development, at (602) 331-2414 or via email at mreed@valleylifeaz.org.
Support VALLEYLIFE

Join the Bernice Kussell Society

The Bernice Kussell Society is part of the VALLEYLIFE Foundation, which supports VALLEYLIFE by funding Member needs that are not covered by traditional funding sources.

Annual membership contributions provide undesignated funds to meet unexpected Member needs which are not covered by the Agency’s budget or by a specific fund. Membership includes invitations to special donor events where Society members have the opportunity to meet with keynote speakers, celebrities and researchers in the field of physical, developmental and mental disabilities.

Join the Bernice Kussell Society today and become a part of this special group of individuals who recognize the urgent need to provide the resources necessary to support community members with disabilities.

You can make an outright gift of $1,000 or more, or sign a pledge commitment to make a gift of $1,000 or more within the fiscal year (July 1 – June 30). Gifts can be made by cash, credit card, corporate matching gifts, and/or securities. Payment plans can also be arranged.

Membership gifts, which are exclusive of other gifts made in support of special events or capital campaigns, are active for one year and are renewable annually.

In addition, a contributor and spouse whose combined annual gift equals $1,000 or more will be eligible for a joint membership. An individual, living or deceased, may be recognized as a Society member through a qualifying gift made in his or her honor. Corporate contributions qualify for membership.

Join today! Contact Margaret Stephens-Reed at (602) 331-2414 or mreed@valleylifeaz.org

Show Your Support

Tell a friend about VALLEYLIFE
Tell a friend about us. Bring them by to take a tour of our campus, or show them our website and social media pages.

Shop at Amazon and Support VALLEYLIFE
When you shop at AmazonSmile, Amazon donates 0.5% of the purchase price to VALLEYLIFE.

Bookmark the link below and support VALLEYLIFE every time you shop at Amazon!
https://smile.amazon.com/

Register your Fry’s VIP Card
You can support VALLEYLIFE while you shop at Fry’s! To get started, visit our website at:
www.valleylifeaz.org/howtohelp and click the Fry’s link. It is that easy!

Attend an Event
VALLEYLIFE’s 28th Annual Golf Tournament - Friday, March 1, 2019
VALLEYLIFE’s “A Legacy of Love” Gala - Saturday, October 5, 2019

*VALLEYLIFE hosts many events throughout the year. Dates of upcoming events will be posted on the events page of our website as soon as they are available. www.valleylifeaz.org/events